DISCOVERY FELLOW, SCHOOL-BASED INITIATIVE
POSTIION DESCRIPTION

Ocean Discovery Institute (www.oceandiscoveryinstitute.org) generates the spark that makes young people want to learn and empowers them to transform their lives through science. Young people learn through discovery. As they use science to discover the world around them, they discover themselves and their future as scientific and environmental leaders. Ocean Discovery Institute uses science exploration to engage youth from urban and diverse backgrounds in education, scientific research, and environmental stewardship.

Ocean Discovery Institute is seeking a Discovery Fellow for our School-based Initiative to report to our School-based Initiatives Manager, act as a significant member of our team, and share in our commitment and vision for the organization and youth we serve. Fellows work with underserved youth to provide them with the opportunity to discover science, visit outdoor laboratories and learn about their connections to the environment.

Responsibilities:
Program Implementation and Management
- Provide direct instruction for in-class and field-based science lessons for Ocean Discovery Institute's school-based program at low-income schools
- Act as coordinator for interns and volunteers in Ocean Discovery Institute's school-based program
- Manage trainings for new and returning interns and volunteers for school-based program
- Conduct evaluation of volunteers, students and teachers participating in the school-based program
- Act in a secondary role (to be determined by School-based Initiatives Manager) coordinating an After-school Initiative internship, supplies assistant, curriculum writer or scheduling assistant
- Participate in Community Initiative weekend or evening events
- Pick up, drop off and organize supplies for all programs
- May require pick-up and drop-off of student volunteers

Community Relations
- Periodic presentations or lessons at community events.
- Meetings with potential donors

Administrative
- Answer phones, emails, and give tours donors, participants, and others

Other
- Research of topics relevant to the organization
- Work with student participants to affect projects
- Special projects

Eligibility & Criteria

- Candidates who demonstrate a deep understanding of the community we serve, which may be demonstrated by:
    - Graduating from our programs
    - Living in the community of City Heights
    - Living in a community similar to City Heights
- College Graduate
- Preparing for a career in marine science or science education
- Must have personal vehicle
- CA Driver's License
- Vehicle insurance
- Willingness to work in a fast-paced and dynamic environment

Responsibilities of the Discovery Fellow:

- Complete a pre and post survey
- Interview 3 program partners including scientists and other professionals that align with the Fellow's career goals
- Mentor current Ocean Leader students
- Write a final reflection paper
- Communicate and disseminate findings and experiences
    - Fellow will present their experience
        - at the Report to the Community Event in August
        - by writing a Splash Article
        - by writing a newspaper/journal article
        - creating a poster to present
- Become part of the Ocean Leader network

Time Commitment:

- Full-time, approximately, 50 hours per week
- Some evening and weekend work required
- Fellowship begins December 2012
- Length of Fellowship: 1-2 years

Compensation:

- Ocean Discovery Institute salary rates and benefits are based on the AmeriCorps model for member benefits
    - Living allowance of approximately $1200 per month
        - To be paid on a bi-weekly basis.
        - Subject to all applicable federal, state and local income taxes.
    - Upon completion of service, an Educational Award of approximately $5,350
        - Can only be used to pay off current or future college loans
    - Health Insurance
    - Potential for Student Loan Deferment

HOW TO APPLY

- Submit resume and cover letter and 2-3 professional references to Melissa Nichols at: mnichols@OceanDI.org
- **Applications are due Wednesday, November 21, 2012 at 5pm**